



Lawrence, KS #486



Board of Directors Meeting: Agenda

JAYHAWK CHAPTER OF SHRM

Thursday, January 6th, 2022 11:45am

In-Person: Landplan Engineering 1310 Wakarusa Dr. Ste. 100, 66049

ZOOM: Meeting ID = 886 6116 2792 Passcode = DdG21g

I. Call to Order

II. Roll Call

Board Members	
Traci Brown	Finance
Rich Cornell	Foundation
Jayson Cuba	Diversity
Missy Dray	Pres/Website
Cassie Gilmore	Past President/Social Media
Andrew Miller	Membership/Volunteerism
Dennis Meier	Legislative Affairs
Jana Tuttle	Comm./Certification
Cindy Weece	Prof. Dev./Sponsorship

III. Approval of Minutes

- A. Additions or Corrections
- B. Motion to Approve November Minutes
- C. Motion to Approve Strategic Planning Minutes

IV. Announcements

- A. Foundation Raffle Earned \$500
- B. New dues in effect, make sure to renew.
- C. Encourage registration before events, Maceli's needs to plan accurately because we are close to our 25.
- D. Each BOD member can bring 2 guests free per calendar year.
- E. If you want a different pic used on emails and website please send to Missy.

V. Order of Business

- A. **Reports of Officers & Committees:** Missy, Cindy, Andrew, Jayson, Rich, Traci, Dennis, Jana, Cassie
- B. **Unfinished Business:**
 - 1. Finalize 2022 Budget
- C. **New Business:**
 - 1. Update contact info (end of this document)
 - 2. SHRMinar Committee form, report starting Feb. mtg.
 - 3. February ELEB Conference
 - 4. Schedule Quarterly Networking Events
 - 5. Meeting Announcements & Jobs for January Luncheon

- a. Announcements
 - i. Dues Due
 - ii. Feb Meeting (Joel Goldberg)
 - iii. Start promoting SHRMinar May 10
 - iv. Get Certification Certificate
 - v. Fill out meeting Survey/Guest Survey
- b. Jobs
 - i. Registration Table:
 - ii. Welcome Attendees:
 - iii. Host & Introduce Speaker:
 - iv. Virtual Meeting Monitor:
 - v. Introduce Speaker:
 - vi. Host Sponsor:
 - vii. Host & Introduce Diversity:

D. Future Agenda Items:

- 1. Bylaws Update
- 2. Attendance Awards 2022
- 3. Most Guests Awards 2022

E. Future Action Steps:

VI. Closing

- A. Next Board Meeting: February 3rd at 11:45am @ Landplan Engineering & by Zoom. Information will be sent by email the Monday of the meeting, and will be posted on the website.
- B. Meeting Adjourn

2022 Board & Chapter Meeting Schedule

Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am	Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am
January	6 th	11 th	July	7 th	12 th
February	3 rd	8 th	August	4 th	9 th
March	3 rd	8 th	September	8 th	13 th
April	7 th	12 th	October	6 th	11 th
May	5 th	10 th	November	3 rd	8 th
June	9 th	14 th	December	8 th	13 th

Name	Email	Phone
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