



Lawrence, KS #486



Board of Directors Meeting: Agenda

JAYHAWK CHAPTER OF SHRM

Thursday, February 6th, 2022 11:45am

In-Person: Landplan Engineering 1310 Wakarusa Dr. Ste. 100, 66049

ZOOM: Meeting ID = 886 6116 2792 Passcode = DdG21g

I. Call to Order

II. Roll Call

Board Members	
Traci Brown	Finance
Rich Cornell	Foundation
Jayson Cuba	Diversity
Missy Dray	Pres/Website
Cassie Gilmore	Past President
Andrew Miller	Membership/Volunteerism
Dennis Meier	Legislative Affairs
Jana Tuttle	Comm./Certification
Cindy Weece	Prof. Dev./Sponsorship

III. Approval of Minutes

- A. Additions or Corrections.
- B. Motion to Approve Minutes

IV. Announcements

- A. ELEB Conference 15-16. Dennis will Attend.

V. Order of Business

- A. **Reports of Officers & Committees:** Missy, Cindy, Andrew, Jayson, Rich, Traci - (Standing Committee-Finance), Dennis, Jana - (Special Committee-SHRMinar), Cassie
- B. **Unfinished Business:**
 - 1. Quarterly Networking Events & Hosts 2-17 | 5-19 | 8-18 | 11-17
- C. **New Business:**
 - 1. Volunteer to do Minutes
 - 2. Meeting Fees for President
 - 3. Financial Responsibility Document
 - 4. Bylaws Update Committee
 - 5. 2022 Attendance Awards and Guest Awards.
 - 6. Meeting Announcements & Jobs for February Luncheon
 - a. Announcements
 - i. Dues Due
 - ii. March Meeting (Steve Kelly)
 - iii. SHRMinar May 10 Update
 - iv. Get Certification Certificate

- v. Fill out meeting Survey/Guest Survey
- b. Jobs
 - i. Registration Table:
 - ii. Welcome Attendees:
 - iii. Host & Introduce Speaker:
 - iv. Virtual Meeting Monitor:
 - v. Host Sponsor:
 - vi. Host & Introduce Diversity:

D. Future Agenda Items:

- 1. BOD Onboarding Document Creation

VI. Closing

- A. Next Board Meeting: March 3rd at 11:45am @ Landplan Engineering & by Zoom. Information will be sent by email the Monday of the meeting, and will be posted on the website.
- B. Meeting Adjourn

2022 Board & Chapter Meeting Schedule

Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am	Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am
January	6 th	11th	July	7 th	12 th
February	3 rd	8 th	August	4 th	9 th
March	3 rd	8 th	September	8 th	13 th
April	7 th	12 th	October	6 th	11 th
May	5 th	10 th	November	3 rd	8 th
June	9 th	14 th	December	8 th	13 th

Name	Email	Phone
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Missy Dray SHRM-CP	missyd@landplan-pa.com	(785) 691-9373
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Cindy Weece	cindyw@midamerican.coop	(620) 338-4009