



## Board of Directors Meeting: Agenda

JAYHAWK CHAPTER OF SHRM

Thursday, April 7<sup>th</sup>, 2022 11:45am

In-Person: Landplan Engineering 1310 Wakarusa Dr. Ste. 100, 66049

ZOOM: Meeting ID = 886 6116 2792 Passcode = DdG21g

**I. Call to Order**

**II. Roll Call**

Board Members	
Traci Brown	Finance
Rich Cornell	Foundation
Jayson Cuba	Diversity
Missy Dray	Pres/Website
Cassie Gilmore	Past President
Andrew Miller	Membership/Volunteerism
Dennis Meier	Legislative Affairs
Jana Tuttle	Comm./Certification
Cindy Weece	Prof. Dev./Sponsorship

**III. Approval of Minutes**

- A. Additions or Corrections.
- B. Motion to Approve Minutes

**IV. Announcements**

- A. Basecamp Tutorial
- B. New SHRM VLRC Tutorial
- C. Major Changes to Certification
- D. Deb Keller Oct. Speaker (Certification Ready)
- E. Working on another (2<sup>nd</sup> Chance Employment)
- F. SHRM JC Sept. 1 Conference (Johnny Taylor)
- G. State Conference (Joel Zeff)
- H. Disrupt HR Topeka Oct. 13
- I. April 27<sup>th</sup> Diversity Day (Brian Black from Advance KS) Pronouns - 39
- J. Nominations for Trombold Award and Rising Star on Site
- K. Chamber info on BCBS
- L. New Job Postings, HR Director Position in Manhattan (on site)

**V. Order of Business**

- A. **Reports of Officers & Committees:** Cindy, Andrew, Jayson, Rich, Traci - (Standing Committee-Finance), Dennis, Jana - (Special Committee-SHRMinar), Cassie
  - 1. **Finance:** Did we make Foundation Payment?
  - 2. **BLC:** Jeff Kortez 3-29 is GO for BLC (18 reg, 11-Do. Co.)
    - a. Received Video for advertising

- b. Trifolds from Minuteman (200 - \$168.55) Also get Membership and Sponsorship?
- c. Acrylic Sign Holders for tables big and small.
- d. 11 x 17 posters, where to put up? Coffee shops, etc.?
- e. Everyone Share and pass out info and links.
- f. Lots of sponsors, need turnout to match.
- g. Will get info in the State newsletter, offered membership rate to other chapter presidents.
- h. Personally email chapter presidents, ask to post on their sites and invite their members. Offer to post their conferences on ours.
- i. Swag to sell? Tumblers, T-shirts, Buttons?
- j. Jana: WHAT DO YOU NEED FROM US?

**B. Unfinished Business:**

- 1. Quarterly Networking Events & Hosts 5-19? | 8-18 | 11-17

**C. New Business:**

- 1. 2022 Attendance Awards and Guest Awards.
- 2. Meeting Announcements & Jobs for April Luncheon
  - a. Announcements
    - i. Dues Due – Memberships Expired April 1 if not paid. Can still renew.
    - ii. May BLC INVITE EVERYONE!
    - iii. Get Certification Certificate
    - iv. Fill out meeting Survey/Guest Survey
    - v. Job Postings
  - b. Jobs
    - i. Registration Table:
    - ii. Welcome Attendees:
    - iii. Host & Introduce Speaker:
    - iv. Virtual Meeting Monitor:
    - v. Host Sponsor:

**D. Future Agenda Items:**

- 1. Bylaws Committee Meeting
- 2. BOD Onboarding Document Creation
- 3. Financial Responsibility Document

**VI. Closing**

- A. Next Board Meeting: May 5<sup>th</sup> at 11:45am @ Landplan Engineering & by Zoom. Information will be sent by email the Monday of the meeting, and will be posted on the website.
- B. Meeting Adjourn

## 2022 Board & Chapter Meeting Schedule

Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am	Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am
January	6 <sup>th</sup>	11 <sup>th</sup>	July	7 <sup>th</sup>	12 <sup>th</sup>
February	3 <sup>rd</sup>	8 <sup>th</sup>	August	4 <sup>th</sup>	9 <sup>th</sup>
March	3 <sup>rd</sup>	8 <sup>th</sup>	September	8 <sup>th</sup>	13 <sup>th</sup>
April	7 <sup>th</sup>	12 <sup>th</sup>	October	6 <sup>th</sup>	11 <sup>th</sup>
May	5 <sup>th</sup>	10 <sup>th</sup>	November	3 <sup>rd</sup>	8 <sup>th</sup>
June	9 <sup>th</sup>	14 <sup>th</sup>	December	8 <sup>th</sup>	13 <sup>th</sup>

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