



Lawrence, KS #486



Board of Directors Meeting: Agenda

JAYHAWK CHAPTER OF SHRM

Thursday, September 8th, 2022 - 11:45am

In-Person: Landplan Engineering 1310 Wakarusa Dr. Ste. 100, 66049

ZOOM: Meeting ID = 886 6116 2792 Passcode = DdG21g

I. Call to Order

II. Roll Call

Board Members	
Traci Brown	Finance
Rich Cornell	Foundation
Jayson Cuba	Diversity
Missy Dray	Pres/Website
Cassie Gilmore	Past President
Andrew Miller	Membership/Volunteerism
Dennis Meier	Legislative Affairs
Jana Tuttle	Comm./Certification
Cindy Weece	Prof. Dev./Sponsorship

III. Approval of Minutes

- A. Additions or Corrections.
- B. Motion to Approve Minutes (June, July-No meeting, August)

IV. Announcements

- A. September meeting Chelsea Laub canceled now will be Mitch Case.
- B. Missy job change, new email (end of document).

V. Order of Business

- A. **Reports of Officers & Committees:** Cindy, Andrew, Jayson, Rich, Traci - (Standing Committee-Finance), Dennis, Jana, Cassie
- B. **Unfinished Business:**
- C. **New Business:**
 - 1. State Conference gift basket? Who going? Take Basket?
 - 2. October Strategic planning (where and when, anyone planning to not remain on BOD)?
 - 3. Chapter Membership Audit due 8-12 (Andrew and Traci). Missy did and turned in.
 - 4. Start thinking Foundation Raffle (Rich)
 - 5. Announcements and jobs for September
 - a. Announcements
 - i. Membership and sponsorship opportunities for rest of the year.
 - ii. KS State Conference
 - iii. Job postings on our site
 - iv. Fill out conference survey (QR code)

- b. Registration Table/Welcome
- c. Chat Monitor

D. Future Agenda Items:

- 1. 2022 Attendance Awards and Guest Awards
- 2. BOD Onboarding Document Creation
- 3. Bylaws Committee Meeting – volunteers to help?
- 4. Financial Responsibility Document

VI. Closing

- A. Next Board Meeting: October 6th at 11:45am @ Landplan Engineering & by Zoom. Information will be sent by email the Monday of the meeting, and will be posted on the website.
- B. Meeting Adjourn

2022 Board & Chapter Meeting Schedule

Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am	Month	Board Meeting Thursday 11:45am	Luncheon Tuesday 11:45am
January	6 th	11 th	July	7 th	12 th
February	3 rd	8 th	August	4 th	9 th
March	3 rd	8 th	September	8 th	13 th
April	7 th	12 th	October	6 th	11 th
May	5 th	10 th	November	3 rd	8 th
June	9 th	14 th	December	8 th	13 th

Name	Email	Phone
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