



Board of Directors Meeting: Minutes

JAYHAWK CHAPTER OF SHRM

11:45 am, Thursday, April 7, 2022

In-Person: Landplan Engineering 1310 Wakarusa Drive Suite 100

Via ZOOM: Meeting ID = 939 3629 9445 | Passcode = DdG21g

I. Call to Order: Meeting was called to order by President Missy Dray at 11:46 am

II. Roll Call:

A. Board was notified about the date, time and place of the meeting by email and through posting on the JH SHRM website.

Board Members		In Person	Zoom	Absent
Traci Brown	Finance		✓	
Jayson Cuba	Diversity			✓
Rich Cornell	Foundation			✓
Missy Dray	President/Website	✓		
Cassie Gilmore	Past President			✓
Dennis Meier	Legislative Affairs			✓
Andrew Miller	Membership/Volunteerism Chair		✓	
Jana Tuttle	Certification		✓	
Cindy Weece	Sponsorship Chair	✓		

B. A Quorum was present.

III. Approval of Minutes

A. Minutes from the March meeting were available for download off the website.

1. No Additions or Corrections
2. Cindy moved to approve the minutes as presented, 2nd, no dissent, minutes approved.

IV. Announcements:

- A. Board member Rich Cornell in accident. Recovering at home. Cindy moved that the chapter sent him a \$100 Door Dash gift card and get-well card, 2nd, no dissent, motion passed.
- B. New SHRM VLRC Tutorial: Missy asked everyone to check out their area vlrc.shrm.org
- C. Major Changes to Certification: Will announce at Tuesday meeting since several members currently seeking to test.
- D. Deb Keller Oct. Speaker (Certification Ready)
- E. Working on another Speaker (2nd Chance Employment)
- F. SHRM JC Sept. 1 Conference (Johnny Taylor) Will offer to chapter and board to attend.
- G. State Conference (Joel Zeff)
- H. Disrupt HR Topeka Oct. 13. Will offer to chapter and board to attend.
- I. April 27th Diversity Day (Brian Black from Advance KS) Pronouns - 39
- J. Nominations for Trombold Award and Rising Star on Site. Make nominations on SHRM site.
- K. Chamber info on BCBS, will announce at next meeting.
- L. New Job Postings, HR Director Position in Manhattan (on site) will announce at meeting.

V. Order of Business

A. Reports of Officers & Committees

1. Cassie: No Report
2. Jayson: No Report
3. Rich: No Report
4. Dennis: via Missy: Legislature is currently on break and will return at the end of April.
5. Cindy: Have \$5,200 in sponsorships pledged for BLC. BCBSKS will be April meeting sponsor. Cindy will bring guests from Snap Promotions and Paylocity to meeting as future and potential sponsors/members.
6. Andrew: Have had about 10 new requests for new memberships, will need to order more nametags soon. Will get with Traci and Missy to double check numbers.
7. Traci: Updated P&L on website. Have sponsorship payments for BLC coming in so we are up about \$3,500 this month. Will meet with Missy and Andrew to double check payments and numbers. Have issues with people making dues payments with old links (Missy will try to find old links and delete from site).
8. Jana: Have SHRM and HRCI certification for the April meeting. Still working on getting certification for the BLC speakers. Will have CLB meeting tomorrow (Friday) at 12pm. Plans to extend early bird registration time and set up Chamber eblast about conference as well as other advertising opportunities.

B. Unfinished Business:

1. Networking events: Plan on 5-19 event at Johnny's West at 5:30pm Andrew and Traci will joint host.
2. Traci will get with Missy to make SHRM Foundation payment.

C. New Business:

1. April Meeting Announcements & Jobs
 - a. Announcements
 - i. Dues are Due – Memberships will expire if not paid by end of April.
 - ii. Business Leadership Conference – INVITE EVERYONE
 - iii. Announce upcoming Events and Job postings
 - iv. Certification Certificates/Surveys
 - b. Jobs
 - i. Traci at registration Table – See if Kerry Freel or Annie Myers can also help
 - ii. Cindy will host sponsor and guests
 - iii. Missy will host Frank Keck
 - iv. Jana – Virtual Meeting Monitor

D. Future Agenda Items

1. Financial Responsibility Document
2. Bylaws Rewrite Committee
3. BOD Onboarding Document Creation
4. 2022 Attendance Awards and Guest Awards

VI. Closing

- A. Next meeting will be at 11:45am May 5 at Landplan Engineering and by Zoom.
- B. Meeting was adjourned by Missy Dray at 12:37 pm.