



# Board of Directors Meeting: Minutes

JAYHAWK CHAPTER OF SHRM

11:45 am, Thursday, May 5<sup>th</sup>, 2022

In-Person: Landplan Engineering 1310 Wakarusa Drive Suite 100

Via ZOOM: Meeting ID = 939 3629 9445 | Passcode = DdG21g

**I. Call to Order:** Meeting was called to order by President Missy Dray at 11:45 am

**II. Roll Call:**

A. Board was notified about the date, time and place of the meeting by email and through posting on the JH SHRM website.

Board Members		In Person	Zoom	Absent
Traci Brown	Finance	✓		
Rich Cornell	Foundation			✓
Jayson Cuba	Diversity			✓
Missy Dray	President/Website	✓		
Cassie Gilmore	Past President		✓	
Dennis Meier	Legislative Affairs			✓
Andrew Miller	Membership/Volunteerism Chair			✓
Jana Tuttle	Certification	✓		
Cindy Weece	Sponsorship Chair	✓		

B. A Quorum was present.

**III. Approval of Minutes**

A. Minutes from the April meeting were available for download off the website.

1. No Additions or Corrections
2. Cindy moved to approve the minutes as presented, 2<sup>nd</sup>, no dissent, minutes approved.

**IV. Announcements:**

A. Missy and Cindy are working on more speakers for the rest of the year.

**V. Order of Business**

**A. Reports of Officers & Committees**

1. Cindy: We got a great sponsorship response for the conference. We will need to re-evaluate levels for next year, could do even better. Might have Paylocity for June meeting sponsor. Missy brought up touching back with Nick Madl about Intellicents speaking and sponsoring. Cassie suggested reaching out to Validity as a sponsor.
2. Traci: P&L is updated. Most expenses are related to the conference. Will get with Andrew and Missy to get an accurate number of members.
3. Andrew: No Report
4. Cassie: No Report
5. Jayson: No Report
6. Rich: No Report
7. Dennis: via Missy: Updates were made through the emails, be sure to read.
8. Jana: All 4 speakers for the conference are set with SHRM and HRCI certification.

**B. Unfinished Business:**

1. Networking events: We will follow through with holding a networking event at Johnny's West on 5-19 at 5:30pm. Andrew and Traci will joint host.
2. Conference: Talked through details of getting registration bags finished, scheduling set up at Macli's, verbal ok about getting vinyl banner and signs to use at the conference that will be able to reuse at future meetings, etc.

C. **New Business:**

1. Conference Announcements
  - a. Announcements
    - i. Membership and Sponsorship opportunities.
    - ii. KS SHRM State Conference
    - iii. SHRM National Conference
    - iv. Topeka Disrupt HR
    - v. Job Postings on our site
    - vi. Fill out survey
    - vii. Pick up Certification Certificates
    - viii. May 19<sup>th</sup> networking event @ Johnny's

D. **Future Agenda Items**

1. Financial Responsibility Document
2. Bylaws Rewrite Committee
3. BOD Onboarding Document Creation
4. 2022 Attendance Awards and Guest Awards

VI. **Closing**

- A. Reminder to send out an email to remind people about networking event since it will be after the conference and easy to forget.
- B. Next meeting will be at 11:45am June 9<sup>th</sup> at Landplan Engineering and by Zoom.
- C. Meeting was adjourned by Missy Dray at 12:21 pm.