

Agenda

Board of Directors Meeting

JAYHAWK CHAPTER OF SHRM

Thursday, April 4, 2019 – 12:00pm-1:00pm

Call-in Number: 866-213-1863 Access Code: 9346902

Meeting Location: **City Hall**

**In Attendence:**

Cassie by phone, Michelle Stegman, Heather, Annette, Erin, Amy, Mary

Previous meeting minutes were approved: Cassie1st Michelle Stegman 2nd

1. Opening
2. Call to order
3. Announcements – none
4. Monthly Meeting/Professional Development VP – Rich Cornell
5. April Meeting SHRMINAR
   1. credit: HRCI/SHRM
   2. host: no host
   3. speaker:Business Leadership Conference
   4. topic:
   5. sponsors: Platinum MACU, IMA, Truity Gold 4, Hays, Delta Dental, Trust, BCBS, Silver Vision Care Direct and IEE, sitting at $3150, last year it was $3250, $100 shy of last year, cool drawing happening to a sporting event, need to let Maceli’s know how many sponsorship tables to set up, right now we have 10. Heather will let them know when she contacts them about numbers. All logos have been updated into the google drive.
   6. non-profit: none
   7. meeting announcements:

56 people registered, with sponsors we have 70 people attending

Amy emailed Heather to add 3 more people. Amy Bellerive picked up everything to stuff the folders. We have 75 folders. Nametags: Heather will buy nametags and use sharpies, not bringing big bag.

Michelle will send out a reminder note to volunteer. Heather will be there at 6:45am to greet sponsors and let them in, registration will start at 7:15.

Speaker gifts, coffee from Repetition Coffee, sweet treat, City of Lawrence mugs

We will have a sliding presentation. Michelle will do the announcements.

Can students have the pre-april 1 rate?

1. Future Meeting
   1. credit:
   2. host:
   3. speaker: Dan Stalp
   4. topic: Questioning Strategies – to get what you want
   5. sponsors: American Century Investments, Learning Quest
   6. non-profit:
   7. meeting announcements:
2. Other Events-SHRMINAR
3. Sponsorship Chair – Lori secured American Century Investments, Cassie will follow up on getting Jerry Lutjen and Peter Steimle connected to discuss Sponsorship
4. Board Business – Michelle Spreer, none
5. Finance VP- Heather Bunker , total assests $52,351.40-changing daily with shrminar, can talk about budget now or revise after shrminar. Heather made recommendations on adjustments for the budget. Heather move to accept budget, Mary 2nd, all voted in favor
6. Membership VP -Vanessa Freeze-Sumner, unable to attend today, is planning on going to SHRMinar and willing to volunteer
7. Communications VP –
8. Website Administrator Chair – Missy Dray, getting oriented and going through documents, feedback from Mary we like the monthly meetings to go up as soon as they are confirmed
9. Social Media & Recognition Chair – Erin Spurlock , have a graphic to post on facebook and linked in, bring out several flyers to shrminar
10. Foundation Activities Chair -
11. Diversity Chair- Michelle Stegman- gave SHRMinar sponsorship update
12. Legislative Chair -
13. HR Aces/Volunteerism Chair – Amy Mason part-time job fair with Amy Chavez, they need to reconnect, get the plan together, and next steps.
14. College Relations Chair - Annette Delaney

Emailed Ken about internship efforts, forwarded the April 1 rates to him about leadership conference, and sent an email to the contacts at KU with the member rate for SHRMinar, City and five other businesses interested, hope to have it at the high school

1. Certification Chair – Jana Tuttle
2. Goal Initiatives – wants to get Scott Ferin to participate in our strategic planning meeting for SHRM, Michelle is going to reach out, willing to be flexible about the date so we can have his help.
3. Future Agenda Items June 7th, gala, looking for volunteers to greet guests, handout folders, auction paddles Ballard Center. April 17th, volunteer meeting. Debriefing on SHRMINAR with a phone call later in the week
4. Adjourn

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| **Jayhawk SHRM Board of Directors 2019** | | | |
| **Board Position** | **SOP Updated** | **2019** | **E-Mail** |
| President | 2016 | Michelle Spreer | [mspreer@lawrenceks.org](file:///\\CITYDATA\Personnel\staff\benefits%20specialist\SHRM%20President%202019\mspreer@lawrenceks.org) |
| Past President | 2016 | Cynthia Colbert | [ccolbert@sbcglobal.net](file:///\\CITYDATA\Personnel\staff\benefits%20specialist\SHRM%20President%202019\ccolbert@sbcglobal.net) |
| President Elect | 2016 | Cassie Gilmore | cassie@drinkeatwell.com |
| VP Membership | 2016 | Vanessa Freeze-Sumner |  |
| VP Finance | 2016 | Heather Bunker | Heather.Bunker@manpower.com |
| VP Professional Development | 2016 | Rich Cornell | rich@cornellbenefitsolutions.com |
| VP Communications | 2016 | Cynthia Colbert | ccolbert@lawrenceks.org |
| Website Administrator | 2016 | Missy Dray | missyd@LANDPLAN-PA.COM |
| Certification Chair | 2016 | Jana Tuttle | Jmtuttle05@gmail.com |
| Diversity Chair | 2016 | Michelle Stegman | mstegman@ottawaks.gov |
| Legislative Chair | 2016 | Dennis Meier | dmeier@cwood.org |
| Foundation Chair | 2016 | Lori MacDonald | [lori\_macdonald@att.net](mailto:lori_macdonald@att.net) |
| Recognition/Social Media & Networking Chair | 2016 | Erin Spurlock | espurlock@ku.edu |
| Volunteerism Chair | 2016 | Amy Mason | Amy.Mason@icl-group.com |
| Student Relations Chair | 2016 | Annette Delaney | adelaney@kgs.ku.edu |
| Sponsorship Chair | 2016 | Vacant |  |
| Workforce Development Chair | Need to develop | Mary McKenzie | [marymac237@gmail.com](mailto:marymac237@gmail.com) |

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| **2019 Jayhawk SHRM Board Meeting Schedule** | | | |
| **Month/Date**  **11:45-1:00** | **Host** | **Type/Location** | **Notes** |
| January 3 | Michelle Spreer | City Hall |  |
| February 7 | Michelle Spreer | City Hall |  |
| March 7 | Michelle Spreer | City Hall |  |
| April 4 | Michelle Spreer | City Hall |  |
| May 9 | Michelle Spreer | City Hall |  |
| June 6 | Michelle Spreer | City Hall |  |
| June 27 |  | City Hall |  |
| August 8 | Michelle Spreer | City Hall |  |
| September 5 | Michelle Spreer | City Hall |  |
| October 3  (goal setting session  11:30a-5:00p) |  |  |  |
| November 7 | Michelle Spreer | City Hall |  |
| December 5 | Michelle Spreer | City Hall |  |

