

Minutes

Board of Directors Meeting

JAYHAWK CHAPTER OF SHRM

Thursday, April 5, 2018 – 11:30am-1:00pm

Conference Call Number: 866-213-1863 Access Code: 9346902

Meeting Location: The Garage, 1404 E 24th Street (MinuteMan Building)

Hosted By: Cassie Gilmore

1. Opening
2. Call to order
3. Announcements
4. Monthly Meeting/Professional Development VP – Rich Cornell
5. April Business Leadership Conference – *as of April 2nd had 85 registered. 8 shy of 2017 totals.*
   1. credit: HRCI/SHRM
   2. host:
   3. speaker: Captain Troy Squire and Nicole Rials
   4. topic: Active Shooter Response / Mental Health in the Workplace
   5. sponsors:
   6. non-profit: none
   7. meeting announcements: May meeting, Rachel Keck, Navigating the Mental Load of HR
6. Future Meetings
   1. *May: Rachel Keck – Navigating Mental Health*
   2. June: Nibal Henderson, Talent Development
   3. July: Ruth Pierce, Real life HR issues - a workshop – *roundtable of real life HR issues*
   4. August:
7. Other Events
8. Happy Hour / Breakfast – Keri Rodriquez, Location TBD *– May breakfast – Kerri will send email. Will SHRM pay?*
9. Sponsorship Chair - Peter Steimle
10. Board Business – Cynthia Colbert

* Confirmation of minutes from prior meeting
* EXCEL Award Application submitted – *Thank you to Lori for completing – have not heard back as of today’s meeting.*

1. Finance VP- Heather Bunker

* *Provided Profit/Loss statement – did not review in detail.*

1. Membership VP - Cassie Gilmore

* *Received one new application – will reach out for payment*
* *New member orientation ideas*

1. Communications VP – Angela Fleming

* *Deadline is the 25th of each month for newsletter articles*
* *Email went out regarding conference – will send another one today.*

1. Website Administrator Chair – Angela Fleming / Cynthia Colbert
2. Social Media & Recognition Chair - Keri Rodriquez
3. Foundation Activities Chair - Lori MacDonald
4. Diversity Chair- Michelle Stegman

* *City of Ottawa is sponsoring a Diversity Conference April 19th. Several sessions 9 – 11am, 2 – 4pm, 5:30 – 6:30pm and 7 – 9pm*

1. Legislative Chair - Dennis Meier

* *Pushing for amendment on school funding to put legislature fully in charge of school finance.*

1. HR Aces/Volunteerism Chair – Amy Mason

* Junior Achievement – *email to send to members for Debbie Harmon – volunteers*

1. College Relations Chair - Annette Delaney

* Giveaways

1. Certification Chair – Jana Tuttle

* Chapter approved as HRCI recertification provider
* *Leadership conference still pending credits as of today for HRCI.*
* *Attendees can submit manually if we have not heard back by conference time*.

1. Goal Initiatives – Cynthia Colbert

* HR Aces activity for 2018 – *will brainstorm with a small group of people (Lori, Cassie, Cynthia and Amy)*
* Table topics prior to meeting start – *will start with May meeting*
* Changing survey questions – *move to mapper and manually input survey into Survey Monkey?*
* Member Sponsor for new members / select for May meeting – *someone to be a ‘Brand Ambassador’ – reach out to new members?*
* *Scholarship or payment plan for barriers to membership – Loir, Cassie and Dennis worked to create criteria to qualify. Also created an application.*
* *Do we do an auto renewal program like Amazon Prime for example?*
* *Installment plan?*
* *Put a box on the enrollment “Please Invocie”?*
* *Invoice all current members before beginning of the year for the membership renewal?*
* ***Lori votes to set up auto renewal and 3 month installment plans. And to invoice all members at the end of the year for the next year. Cynthia second, motion approved.***
* *Move scholarship application approval to next month agenda.*

1. Other Business
2. Future Agenda Items

* Membership - tbd
* Zip code/Chapter Charter Discussion *– put on May agenda.*
* *Women’s Day Race on May agenda as well*

1. Adjourn

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| **2018 Jayhawk SHRM Board Meeting Schedule** | | | |
| **Month/Date**  **11:45-1:00**  **lunch at 11:30** | **Host** | **Type/Location** | **Notes** |
| January 4 | Cynthia Colbert | Conference Call |  |
| February 8 | Keri Rodriquez | The Garage  1404 E. 24th St. |  |
| March 8 | Michelle Spreer | City Hall, City Mgrs Conference Room |  |
| April 5 | Cassie Gilmore | The Garage 1404 E. 24th St |  |
| May 3 | Amy Mason |  |  |
| June 7 | Dennis Meier |  |  |
| July 5 (?) | Conference Call |  |  |
| August 9 | Conference Call |  |  |
| September 6 | Angela Fleming |  |  |
| October 4  (goal setting session  11:30a-5:00p) | Lori Carnahan |  |  |
| November 8 | Annette Delaney |  |  |
| December 6 | Michelle Stegman |  |  |

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| **2018 Monthly Chapter Meeting Calendar**  **Maceli's 11:30am-1:00pm** | | | | | | |
| **Month** | **Speaker**  **(Rich)** | **Topic**  **(Rich)** | **Sponsor Name/Type/ Amount**  **(Peter)** | **Sponsor Amount/Paid (Y/N)**  **(Heather)** | **Featured Non-Profit**  **(Peter)** | **Host** |
| Jan | n/a | 2018 Hot Topics and Strategic Initiatives Round Table | Bukaty Companies  Financial Services | $300 yes |  |  |
| Feb | Benefits Panel - Tony Hayden, Charlie Upton, Rich Cornell | Benefits panel- hot topics, trends, including 401(k) retirement plans, taxes, DOL/audit avoidance, wellness/data. Fleshing out details with Charlie by next week | No sponsor |  |  |  |
| March | Kathy Perkins | Sexual Harassment - what do you need to know and do as an HR pro? | American Century |  |  |  |
| April | Business Leadership Conference |  |  |  |  |  |
| May | Rachel Keck | Navigating the Mental Load of HR |  |  |  |  |
| June | Nibal Henderson | Talent Development, emotional intelligence, new ways to look at growing diversity, details to follow week of Feb 5 |  |  |  |  |
| July | Facilitated by Ruth Pierce | Workshop - anonymous real-life HR issues as well as case studies from current events, and, how do pros suggest courses of action to one another |  |  |  |  |
| Aug | Kristin Scott | Building New Career Paths for your Employees |  |  |  |  |
| Sept | Natalie Bright | What to expect from Topeka in 2019 |  |  |  |  |
| Oct | Craig Stromgren | Safety at the Workplace, will flesh out details soon |  |  |  |  |
| Nov | Monica Kurz | Director, KS Suicide Prevention Resource Ctr / Headquarters, details of talk to folo |  |  |  |  |
| Dec | Gift Exchange | Gift Exchange |  |  |  |  |

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| **Jayhawk SHRM Board of Directors** | | | |
| **Board Position** | **SOP Updated** | **2017** | **E-Mail** |
| President | 2016 | Cynthia Colbert | ccolbert@lawrenceks.org |
| Past President | 2016 | Lori Carnahan | lcarnahan@lawrenceks.org |
| President Elect | 2016 | Michelle Spreer | mspreer@lawrenceks.org |
| VP Membership | 2016 | Cassie Gilmore | cassie.gilmore@gmail.com  cassie@drinkeatwell.com |
| VP Finance | 2016 | Heather Bunker | Heather.Bunker@manpower.com |
| VP Professional Development | 2016 | Rich Cornell | rich@cornellbenefitsolutions.com |
| VP Communications | 2016 | Angela Fleming | angelaf@firststateks.com |
| Website Administrator | 2016 | Angela Fleming | angelaf@firststateks.com |
| Certification Chair | 2016 | Jana Tuttle | Jmtuttle05@gmail.com |
| Diversity Chair | 2016 | Michelle Stegman | mstegman@ottawaks.gov |
| Legislative Chair | 2016 | Dennis Meier | dmeier@cwood.org |
| Foundation Chair | 2016 | Lori MacDonald | Lori.MacDonald@adeccona.com |
| Recognition/Social Media & Networking Chair | 2016 | Keri Rodriquez | krodriquez@cwood.org |
| Volunteerism Chair | 2016 | Amy Mason | travisamymason@sbcglobal.net |
| Student Relations Chair | 2016 | Annette Delaney | adelaney@kgs.ku.edu |
| Sponsorship Chair | 2016 | Peter Steimle | psteimle@ljworld.com |
| Workforce Development Chair | Need to develop | Mary McKenzie | mmckenzie@massman.net |