

Minutes

Board of Directors Meeting

JAYHAWK CHAPTER OF SHRM

Thursday, April 5, 2018 – 11:30am-1:00pm

Conference Call Number: 866-213-1863 Access Code: 9346902

Meeting Location: The Garage, 1404 E 24th Street (MinuteMan Building)

Hosted By: Cassie Gilmore

1. Opening
2. Call to order
3. Announcements
4. Monthly Meeting/Professional Development VP – Rich Cornell
5. April Business Leadership Conference – *as of April 2nd had 85 registered. 8 shy of 2017 totals.*
	1. credit: HRCI/SHRM
	2. host:
	3. speaker: Captain Troy Squire and Nicole Rials
	4. topic: Active Shooter Response / Mental Health in the Workplace
	5. sponsors:
	6. non-profit: none
	7. meeting announcements: May meeting, Rachel Keck, Navigating the Mental Load of HR
6. Future Meetings
	1. *May: Rachel Keck – Navigating Mental Health*
	2. June: Nibal Henderson, Talent Development
	3. July: Ruth Pierce, Real life HR issues - a workshop – *roundtable of real life HR issues*
	4. August:
7. Other Events
8. Happy Hour / Breakfast – Keri Rodriquez, Location TBD *– May breakfast – Kerri will send email. Will SHRM pay?*
9. Sponsorship Chair - Peter Steimle
10. Board Business – Cynthia Colbert
* Confirmation of minutes from prior meeting
* EXCEL Award Application submitted – *Thank you to Lori for completing – have not heard back as of today’s meeting.*
1. Finance VP- Heather Bunker
* *Provided Profit/Loss statement – did not review in detail.*
1. Membership VP - Cassie Gilmore
* *Received one new application – will reach out for payment*
* *New member orientation ideas*
1. Communications VP – Angela Fleming
* *Deadline is the 25th of each month for newsletter articles*
* *Email went out regarding conference – will send another one today.*
1. Website Administrator Chair – Angela Fleming / Cynthia Colbert
2. Social Media & Recognition Chair - Keri Rodriquez
3. Foundation Activities Chair - Lori MacDonald
4. Diversity Chair- Michelle Stegman
* *City of Ottawa is sponsoring a Diversity Conference April 19th. Several sessions 9 – 11am, 2 – 4pm, 5:30 – 6:30pm and 7 – 9pm*
1. Legislative Chair - Dennis Meier
* *Pushing for amendment on school funding to put legislature fully in charge of school finance.*
1. HR Aces/Volunteerism Chair – Amy Mason
* Junior Achievement – *email to send to members for Debbie Harmon – volunteers*
1. College Relations Chair - Annette Delaney
* Giveaways
1. Certification Chair – Jana Tuttle
* Chapter approved as HRCI recertification provider
* *Leadership conference still pending credits as of today for HRCI.*
* *Attendees can submit manually if we have not heard back by conference time*.
1. Goal Initiatives – Cynthia Colbert
* HR Aces activity for 2018 – *will brainstorm with a small group of people (Lori, Cassie, Cynthia and Amy)*
* Table topics prior to meeting start – *will start with May meeting*
* Changing survey questions – *move to mapper and manually input survey into Survey Monkey?*
* Member Sponsor for new members / select for May meeting – *someone to be a ‘Brand Ambassador’ – reach out to new members?*
* *Scholarship or payment plan for barriers to membership – Loir, Cassie and Dennis worked to create criteria to qualify. Also created an application.*
* *Do we do an auto renewal program like Amazon Prime for example?*
* *Installment plan?*
* *Put a box on the enrollment “Please Invocie”?*
* *Invoice all current members before beginning of the year for the membership renewal?*
* ***Lori votes to set up auto renewal and 3 month installment plans. And to invoice all members at the end of the year for the next year. Cynthia second, motion approved.***
* *Move scholarship application approval to next month agenda.*
1. Other Business
2. Future Agenda Items
* Membership - tbd
* Zip code/Chapter Charter Discussion *– put on May agenda.*
* *Women’s Day Race on May agenda as well*
1. Adjourn

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|  **2018 Jayhawk SHRM Board Meeting Schedule** |
| **Month/Date****11:45-1:00****lunch at 11:30** | **Host** | **Type/Location** | **Notes** |
| January 4 | Cynthia Colbert | Conference Call  |  |
| February 8 | Keri Rodriquez  | The Garage 1404 E. 24th St. |  |
| March 8 | Michelle Spreer | City Hall, City Mgrs Conference Room |  |
| April 5 | Cassie Gilmore | The Garage 1404 E. 24th St |  |
| May 3 | Amy Mason |  |  |
| June 7 | Dennis Meier |  |  |
| July 5 (?) | Conference Call |  |  |
| August 9 | Conference Call |  |  |
| September 6 | Angela Fleming |  |  |
| October 4(goal setting session11:30a-5:00p) | Lori Carnahan |  |  |
| November 8 | Annette Delaney |  |  |
| December 6 | Michelle Stegman |  |  |

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|  **2018 Monthly Chapter Meeting Calendar****Maceli's 11:30am-1:00pm** |
| **Month** | **Speaker****(Rich)** | **Topic****(Rich)** | **Sponsor Name/Type/ Amount****(Peter)** | **Sponsor Amount/Paid (Y/N)****(Heather)** | **Featured Non-Profit****(Peter)** | **Host** |
| Jan | n/a | 2018 Hot Topics and Strategic Initiatives Round Table | Bukaty CompaniesFinancial Services | $300 yes |  |  |
| Feb | Benefits Panel - Tony Hayden, Charlie Upton, Rich Cornell | Benefits panel- hot topics, trends, including 401(k) retirement plans, taxes, DOL/audit avoidance, wellness/data. Fleshing out details with Charlie by next week | No sponsor |  |  |  |
| March | Kathy Perkins | Sexual Harassment - what do you need to know and do as an HR pro? | American Century |  |  |  |
| April | Business Leadership Conference |  |  |  |  |  |
| May | Rachel Keck | Navigating the Mental Load of HR |  |  |  |  |
| June | Nibal Henderson | Talent Development, emotional intelligence, new ways to look at growing diversity, details to follow week of Feb 5 |  |  |  |  |
| July | Facilitated by Ruth Pierce | Workshop - anonymous real-life HR issues as well as case studies from current events, and, how do pros suggest courses of action to one another |  |  |  |  |
| Aug | Kristin Scott | Building New Career Paths for your Employees |  |  |  |  |
| Sept | Natalie Bright | What to expect from Topeka in 2019 |  |  |  |  |
| Oct | Craig Stromgren | Safety at the Workplace, will flesh out details soon |  |  |  |  |
| Nov | Monica Kurz | Director, KS Suicide Prevention Resource Ctr / Headquarters, details of talk to folo |  |  |  |  |
| Dec | Gift Exchange | Gift Exchange |  |  |  |  |

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| **Jayhawk SHRM Board of Directors** |
| **Board Position** | **SOP Updated** | **2017** | **E-Mail** |
| President | 2016 | Cynthia Colbert | ccolbert@lawrenceks.org |
| Past President | 2016 | Lori Carnahan | lcarnahan@lawrenceks.org |
| President Elect | 2016 | Michelle Spreer | mspreer@lawrenceks.org |
| VP Membership | 2016 | Cassie Gilmore | cassie.gilmore@gmail.comcassie@drinkeatwell.com |
| VP Finance | 2016 | Heather Bunker | Heather.Bunker@manpower.com |
| VP Professional Development | 2016 | Rich Cornell | rich@cornellbenefitsolutions.com |
| VP Communications | 2016 | Angela Fleming | angelaf@firststateks.com |
| Website Administrator | 2016 | Angela Fleming | angelaf@firststateks.com |
| Certification Chair | 2016 | Jana Tuttle | Jmtuttle05@gmail.com |
| Diversity Chair | 2016 | Michelle Stegman | mstegman@ottawaks.gov |
| Legislative Chair | 2016 | Dennis Meier | dmeier@cwood.org |
| Foundation Chair | 2016 | Lori MacDonald | Lori.MacDonald@adeccona.com |
| Recognition/Social Media & Networking Chair | 2016 | Keri Rodriquez | krodriquez@cwood.org |
| Volunteerism Chair | 2016 | Amy Mason | travisamymason@sbcglobal.net |
| Student Relations Chair | 2016 | Annette Delaney | adelaney@kgs.ku.edu |
| Sponsorship Chair | 2016 | Peter Steimle | psteimle@ljworld.com |
| Workforce Development Chair | Need to develop | Mary McKenzie | mmckenzie@massman.net |